

City Council Members

Daniel Tucker  
Marie Middleton  
Philip Loving  
Roland Agrella  
Arthur Fuhrmann

**The City of Liverpool  
Regular City Council Meeting Minutes  
8901 CR 171, Liverpool, TX  
April 1, 2025, AT 6:30 PM  
Mayor, Ric Bogue**

Hours of Operation  
Mon-Thurs 8:00am – 5:00pm  
Friday 8:00am – Noon  
www.cityofliverpooltexas.com

**CALL TO ORDER**- Mayor Ric Bogue called the meeting to order at 6:30 PM

**INVOCATION & PLEDGE OF ALLEGIANCE**-

- Invocation was rendered by Council Member Marie Middleton
- Pledge of Allegiance was led by Marie Middleton

**ROLL CALL**- Catherine Long called attendance.

-All Council Members were present

**STAFF IN ATTENDANCE** -

City Secretary, Catherine Long; Police Chief, Christopher Enloe; City Clerk, Kim Calhoun, City Attorney, Christopher Duncan; Police Office Marc Staff; and Emergency Manager Brandon Middleton.

**UNSCHEDULED VISITORS & COMMENTS** -

-No unscheduled visitors and/or comments

**CLOSED MEETING/EXECUTIVE SESSION**

**The City Council of the City of Liverpool, Texas, reserves the right to meet in a closed council session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.**

-No executive Session.

**REGULAR AGENDA**

**NEW BUSINESS** – Discussion and Possible Action may be taken on the following:

- a. Shonda Day – Requesting to place a manufactured home on property located at 2308 7<sup>th</sup> Street.

Ms. Shonda Day was not present at the meeting.

- Motion was made by Council Member Roland Agrella to table.
- 2<sup>nd</sup> by Council Member Philip Loving
- All Approved

- b. Also Corona – Requesting to place a manufactured home on property located at 9019 Avenue H.

Mr. Aldo Corona was not present.

- Motion was made by Council Member Philip Loving to table.
- 2<sup>nd</sup> by Council Member Arthur Fuhrmann

-All Approved.

- c. Robert Cain – Requesting to build a shop (over 500 sq. ft.) on property located at 6969 CR 171.

Mr. Cain provided drawings of the building that he wants to have built and stated that the concrete slab would be 4 to 5 inches.

-Motion was made by Council Member Marie Middleton to approve the building permit for Mr. Cain.

-2<sup>nd</sup> by Council Member Arthur Fuhrman

-All Approved

- d. Quotes for massive text messages to water customers, and possible update to water software to incorporate auto draft, online pay and text messaging.

City Secretary, Catherine Long, explained that there was one quote from CUSI, the water software company, that included auto draft, online pay, and text messaging, a quote from Utility Data Systems, for just adding text messaging to the Court Software, and the 3<sup>rd</sup> one was from Textmygov. She explained that the city already has online payment, and that it charges the customers \$3.00 per \$100.00 to use it. If the City upgrades the water software, the city will still have to use the online payment company that is currently being used, for the Court payments. Textmygov would do mass texting for water and court, along with other things such as events, and updates. After some discussion, City Council felt that the Court text message was not needed at this time, and that it would be better to upgrade the water software to incorporate the auto draft and text message, and that later the court could be upgraded. The cost of the three is Utility Data \$823.00 just for text messaging; CUSI \$6240.00 auto draft, online, and text messaging; TextMyGov \$2000.00 just for text messaging.

-Motion was made by Council Member Marie Middleton to approve CUSI quote of \$6240.00 for upgrading the water software to incorporate texting, auto draft and online payments.

-2<sup>nd</sup> by Council Member Roland Agrella

-All Approved

- e. Quotes for card entry doors for building security

City Secretary, Catherine Long stated that there were 3 quotes, one from Pavion in the amount of \$15768.41 and that they would like to control the system. And 2 from C Link, one for a fob system in the amount of \$10839.00; and one for a card reader system in the amount of \$10305.67. She then stated that there is another option, that she had reached out to Clute and they gave her the name of a website where you can purchase everything you need and with the help of IT it could be installed and controlled in house. Chief Enloe suggested that someone go and talk with Clute and look at their system and see how it was installed and worked. After discussing it, Council felt that the suggest was worth doing, therefore they tabled it to have someone get with Clute.

-Motion was made by Council Member Roland Agrella to table the door entry card readers until Chief Enloe looks at Clutes system.  
-2<sup>nd</sup> by Council Member Daniel Tucker.  
-All Approved

f. New Electrical and Plumbing Only permit applications.

Mayor, Ric Bogue stated that if someone needed to do just electrical or just plumbing that they had to use the building permit packet, and that this would make it easier for them to get the permit. He stated it was just for review and no action needed to be taken.

-No action was taken.

g. Drought Contingency Plan – upgraded

Mayor Bogue stated that the plan needed to be looked at and adopted every 5 years.

-Motion was made by Council Member Roland Agrella to adopt the Drought Contingency Plan.  
-2<sup>nd</sup> by Council Member Arthur Fuhrmann  
-All Approved

h. Water Department Policy and Procedures Manual

City Secretary, Catherine Long stated that it was just for review to see if Council wanted any changes, and that there were changes that needed to be made. The changes will be made by the next council meeting.

-Motion was made by Council Member Philip Loving to table the Water Department Policy and Procedures Manual.  
-2<sup>nd</sup> by Council Member Arthur Fuhrmann  
-All Approved

**OLD BUSINESS** –Discussion and possible action may be taken on the following items:

a.. Noah Derrick – 9121 Avenue F (CR 171) Liverpool, Texas 77577 (Legal Description: New Liverpool BLK 24, Lots 3-4) – update dangerous building

Mayor Bogue stated the inspector has inspected the building and given a report. He also stated that the City Secretary, Catherine Long had sent a letter to Mr. Derrick regarding the home. However, Mr. Derrick was not present.

-No action was taken

b. Cleaning up and cutting back brush and trees roadside along CR 192 to find turn off valves and fire hydrants.



Mayor Bouge stated that 2 bids were turned in, and that the City could not get a 3<sup>rd</sup> one. The two bids were from Hayes Construction in the amount of \$13,550.00 and from PK Environmental in the amount of \$15,600.00. Council Member Marie Middleton asked if both sides of the road needed to be done. Emergency Manager/Drainage Commissioner, Brandon Middleton stated that yes certain areas on both sides of the road needed to be done due to the water line going under the road and going to water meters.

-Motion was made by Council Member Roland Agrella to award the job to Haynes Construction.

-2<sup>nd</sup> by Council Member Daniel Tucker

-All Approved

c. Mark and Kirby Vanderslice- Drainage issues at 2431 Main Street.

Emergency Manger/Drainage Commissioner, Brandon Middleton stated that he went back out and looked at it, and that Catherine Long showed him pictures that were sent to her, and that he will reach out to HMO, the company that put in the fiber optic lines for EZ Fiber and try to get them to come out and fix it, because they are the ones that made the problem.

-No action was taken

d. Raunel Reynoso – Remodel application at 2431 Main.

Mayor Bogue explained that the City Inspector went out and gave a report, and that he requires an engineering drawing due to the windows that need to be put in, and that Mr. Reynoso does not want to do the engineering drawing. Mr. Reynoso was not present at the meeting.

-No action was taken.

**STAFF/COUNCIL REPORTS:**

- a. Police Department – Chief Christopher Enloe reported that they worked 334 hours, they had 8 violation, and 14 warnings, 0 criminal offense, 0 ordinance offense, 9 dispatched calls, 1 miscellaneous offense, 2 report taken and 0 assist other agency arrest. He also introduced Office Marc Staff.
- b. Finance – City Secretary, Catherine Long reported the city has \$240,572.82 in the general checking account, \$7,761.73 in the Court account; \$14,829.94 in the water account; \$279.80 in the ARP account; \$330.97 in the Grant account; In Texas Class the City has \$637,303.24 in the General Fund, and \$360,440.50 in the Wate fund; and \$26326.10 in the Well fund.
- c. Fire Department/ESD – No one was present


- d. Town Hall Committee – President Catherine Long reported that the food pantry is doing well, and on April 12<sup>th</sup> they were hosting the Easter Egg hunt at 10 AM and that they are always looking new members.
- e. City Council – No one had anything.
- f. Water Department – Water Plant Operator, Evan Kirpatrick was not present. Mayor Bogue stated that Evan has been with the City since December, and that he is doing a good job.
- g. Emergency Management Coordinator – Emergency Manager, Brandon Middleton stated that everything is good.
- e. Court Clerk – Court Clerk Kim Calhoun reported the amount of money taken in by the City was \$3286.05, total for the State was \$1692.32, total for the other was \$642.03 for a Total collection of \$5620.40

**ADJOURNMENT-**

- Motion by Council Member Roland Agrella to adjourn the meeting @ 7:05 PM.
- 2<sup>nd</sup> by Council Member Philip Loving
- All approved

**CERTIFICATION**


I, Ric Bogue, Mayor, certify that these minutes are a true and correct record of the above-mentioned council meeting.



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Ric Bogue  
Mayor

**ATTEST:**



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Catherine Long  
City Secretary